



Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group

Meeting no 27

Date and time: 17 February 2021 at 17.00.

Venue: Zoom Conference call

Attendees:

Debbie Richardson (Chair), Garry Wilson, Christine Wheatley, Alan Wheatley, Audrey Wilson, Eddy Taylor

Apologies

Matthew Kennedy, Paul Maskell, Isabel Wood, Andrew Oliver, Val Kimberley

- 27.1 The previous minutes were approved. Proposed by G Wilson and seconded by A Wheatley.
- 27.2 Actions from Minutes – see separate document on updated actions
- 27.3 The Character Assessment is being reworked by ET. DR has provided updated versions of the Landscape Assessment and Areas of Special Character. ACTION 27.1 ET to complete draft of revised Character Assessment.
- 27.4 The Housing Needs Assessment drafted by AECOM has been circulated and returned with comments. ACTION 27.1 DR and ET will have a meeting with AECOM on Thursday to go through the comments and agree a final version.
- 27.5 Policy Matrix was discussed. ET has made good progress gathering the NPlan evidence and recording it within the matrix. This demonstrates how we are meeting each of our NPlan Objectives, links within evidence of our plan and enhancing/ localising Pendle Council policies. ET will review the draft policies in the current version of the NP.
A discussion took place about how some of our policies are based on local Parish experiences and may not be 'main stream' policies and ET will review how they could be incorporated.
Discussions on Local Character Assessment, housing styles, Retaining Historical Value, evidence basing Local biodiversity and wildlife took place.
The future production of 'Advisory Leaflets' for residents and tourist visitors to Kelbrook will be useful and helpful. ET will add these recommendations to the matrix.
- 27.6 Pendle Council have published the Local Strategic Plan Part 2 (LSP2) and a discussion was held about this plan, how it relates to LSP1 and how the Steering Group may respond. ACTION 27.3 All to send their comments to the group so that a response can be developed before the deadline of end March 2021
- 27.8 As the village hall is still closed due to Covid, the Steering Group agreed to continue to use Zoom for meetings. DR will continue to send the links prior to each meeting. The earlier meeting time of 5pm was preferable to all, therefore a new meeting time has been agreed.
- 27.9 There being no other business, the meeting was closed at 5.50pm.

Next Meeting – Wednesday 17th March at 5.00pm using Zoom. There may be an additional meeting before this to discuss the Character Assessment.

A Wilson, Secretary